

Salem Elementary School  
Parent School Support Committee  
Minutes  
December 2, 2025, 6:00PM

Attendees: Kathryn Johnston (Chair), Ada Phinney, Michael Robar, Amanda Beale, Michelle Folkins

Regrets: Jolyne Knockwood, Heather Sullivan, Allison Bernardi, Kirsty Bell

1. Welcome and Introductions

Kathryn welcomed the members to the meeting. Introductions were made for Michael and Amanda for their first meeting.

2. Approval of Agenda

No additional agenda items were identified. Agenda was approved as is.

3. Approval of Minutes from October 8<sup>th</sup> Meeting

Minutes were approved as is.

4. Next Steps for School Improvement Plan

Mrs. Phinney provided an update on the School Improvement Plan. The four goals for the school improvement plan align with the district improvement plan and include a literacy goal, numeracy goal, safe and caring environment, and graduation goal.

They have started small group interventions within the classroom for the numeracy and literacy goals. A pre-intervention assessment was done, and a post-intervention assessment will be completed afterwards. This data will help to inform the effect of the interventions and reported to the district. Interventions and assessment will be done again in Term 2.

To assess a safe and caring environment, they look at the percentage of students that feel that they don't belong at the school. It was at 12% in the grade 4s for the two years, they are also surveying the current grade 3 and 4 students and talking with students and doing activities around being safe on the school bus, playground and in school.

For the graduation goal, they have the students journaling about what they are learning each week and how it can apply to real life. They are starting to look at surveying and getting data to see the impact of this for the grade 3 and 4 students.

The school improvement plan was presented to district in the fall and will be reviewed later in the school year where data will be presented from their interventions to assess the goals.

5. Additional Item/Concerns

No additional items were identified.

6. Next Meeting Date: February 3<sup>rd</sup>, 2025, at 6:00PM